NEW YORK STATE HIGHER EDUCATION SERVICES CORPORATION

EXCELSIOR SCHOLARSHIP PROGRAM
INCOME APPEAL FORM 2019-20

You were recently notified of your ineligibility for the Excelsior Scholarship because your 2017 household federal adjusted gross income (AGI) is greater than $125,000. Applicants may use their current income to establish income eligibility in the event of the disability, divorce or separation of the applicant, parent or spouse or the death of a parent or spouse.

To appeal this decision, you must complete sections I and II of this form. Send the completed form and all required documentation as instructed in sections II and III to: NYSDREAMEXCELappeals@applyists.com.

***Please note that failure to provide all required information and documentation will result in a denial of your appeal.**

I. STUDENT INFORMATION

1. Name (Last, First, MI): _____
2. SSN (last four digits): _____
3. Date of birth: _____/_____/_____

II. BASIS OF APPEAL

Check the basis for your appeal and provide the documentation as indicated.

	REASON	REQUIRED DOCUMENTATION
☐	Death of a parent or spouse	Death Certificate and Statement of Relationship
☐	Divorce of a parent or the applicant	Divorce Decree
☐	Separation of a parent or the applicant	Separation Decree or Separation Agreement filed with the Court
☐	Total and permanent physical or mental disability of a parent, spouse or applicant	Physician's statement, including: • Certification that the disability is total and permanent • Date parent, spouse or applicant became totally and permanently disabled

III. FINANCIAL INFORMATION

Provide copies of the most recent W2 tax form(s), 1099 tax form(s) and NYS Tax Return(s) for the applicant and parent or spouse, as applicable.

99 Washington Avenue, Albany NY 12255 | T 518-474-5592 | F 518-474-5593 | www.hesc.ny.gov